

**KENTUCKY BOARD OF LICENSED
DIABETES EDUCATORS (KBLDE)
Meeting Minutes – November 18, 2014**

A meeting of the Kentucky Board of Licensed Diabetes Educators was held at the Office of Occupations and Professions on November 18, 2014.

MEMBERS PRESENT

Kim Coy DeCoste, Board Chair
Dr. Carrie L. Isaacs, Secretary
Carolyn L. Dennis
Larry Smith

Occupations and Professions Staff

Jennifer Hutcherson, Board Administrator

Others

Matt James – Office of the Attorney General

MEMBERS ABSENT

Dr. Mehdi Poorkay

CALL TO ORDER

A regular board meeting of the Kentucky Board of Licensed Diabetes Educators was called to order by Kim Coy DeCoste, Board Chair, at 10:20 a.m. on November 18, 2014 at the Office of Occupations and Professions. A quorum was present.

APPROVAL OF THE MINUTES

Mr. Smith made a motion to accept the minutes of the special meeting dated October 1, 2014. The motion, seconded by Dr. Isaacs, carried.

OCCUPATIONS AND PROFESSIONS REPORT

Ms. Hutcherson reported that the online renewal system is experiencing some issues, but that COT is working to resolve these issues. Ms. Hutcherson also reported that she is serving as the board administrator for the Kentucky Board of Licensure for Massage Therapy until a replacement is hired. O&P is closed on November 27-28 for Thanksgiving; December 25-26 for Christmas and January 1-2, 2015 for New Year's.

BOARD CHAIRMAN'S REPORT

Ms. DeCoste reported that the Kentucky Diabetes Symposium that she and Ms. Dennis attended went well and was very worthwhile. Topics of discussion included community health workers, which the regulations clearly address.

BOARD COUNSEL REPORT

No report given.

OLD BUSINESS

The board discussed a map of licensees and the list Mr. Smith created with the number of licensees by county.

NEW BUSINESS

The board discussed the AADE certificate that is now available. Mr. James will draft a FAQ and Ms. DeCoste will draft a letter to AADE regarding the conflict between state law and this program.

The board discussed questions received by email. Ms. Hutcherson will respond to these emails, with the guidance of Ms. DeCoste.

The board set the meeting schedule for 2015. Meetings will be held quarterly on January 27; April 21; July 21; and October 20.

APPLICATION COMMITTEE REPORT

The board reviewed recommendations from the application committee for approval of four (4) applications for licensure and one (1) renewal with disciplinary action against the pharmacist license. Ms. Dennis made a motion to accept the recommendations of the application committee. The motion, seconded by Mr. Smith, carried.

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| 1. Diane Ballard – Master | 4. Janie Heaberlin – Master |
| 2. Janet Cowherd – Apprentice | 5. Brittany Taylor – Renewal |
| 3. Lindsay Gabbard – Licensed | |

TRAVEL AND PER DIEM

Mr. Smith made a motion to approve travel and per diem for today's meeting. The motion was seconded by Dr. Isaacs. The motion carried unanimously.

FUTURE MEETINGS

The next Board Meeting will be held January 27, 2015 at 10:00 a.m. at the Office of Occupations and Professions.

ADJOURNMENT

With no further business to discuss, Ms. Dennis made a motion to adjourn the meeting. The meeting was adjourned at 12:27 p.m.

Respectfully Submitted:

Jennifer Hutcherson, Board Administrator